

Agenda

Health Overview and Scrutiny Committee

Thursday, 18 June 2020, 10.00 am

Due to the current COVID-19 pandemic, Worcestershire County Council will be holding this meeting in accordance with the relevant legislative arrangements for remote meetings of a local authority. For more information please refer to: Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Please note that this is a public meeting, conducting remotely by videoconferencing between invited participants and live streamed for general access via a link on the Council's website to the Council's You Tube [Channel](#)

The Agenda papers and background papers can be accessed electronically on the Council's website. Members of the public and press are permitted to report on the proceedings.

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Democratic Services on telephone number 01905 844965 or by emailing democraticservices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Health Overview and Scrutiny Committee

Thursday, 18 June 2020, 10.00 am, Online only

Membership

Worcestershire County Council Mr P A Tuthill (Chairman), Ms P Agar, Mr G R Brookes, Mr P Grove, Prof J W Raine, Mrs M A Rayner, Mr C Rogers, Mr A Stafford and Mr C B Taylor

District Councils

Mr M Chalk, Redditch District Council
Ms C Edginton-White, Wyre Forest District Council
Mr J Gallagher, Malvern Hills District Council
Mr M Johnson, Worcester City Council
Mrs F Smith, Wychavon District Council
Mrs J Till, Bromsgrove District Council

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declarations of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Democratic Governance and Scrutiny Manager (Interim monitoring Officer) in writing or by email indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case Wednesday 17 June 2020). Enquiries can be made through the telephone number/email address below.	
4	Confirmation of the Minutes of the Previous Meeting Previously circulated	
5	Response of Health Services to COVID-19	1 - 2
6	Health Overview and Scrutiny Round-up	3 - 4
7	Work Programme 2019/20	5 - 10

Agenda produced and published by the Democratic Governance and Scrutiny Manager (Interim Monitoring Officer) Legal and Governance, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Emma James/Jo Weston 01905 844965, email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [websitehttp://www.worcestershire.gov.uk/info/20013/councillors_and_committees](http://www.worcestershire.gov.uk/info/20013/councillors_and_committees)

Date of Issue: Wednesday, 10 June 2020

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HEALTH OVERVIEW AND SCRUTINY COMMITTEE

18 JUNE 2020

RESPONSE OF HEALTH SERVICES TO COVID-19

Summary

1. The Health Overview and Scrutiny Committee (HOSC) is to be briefed on the response of health services to COVID-19 including how services have been affected and how they are being restored. The update will also include early thoughts about how working practices are envisaged to change as a result of learning from new ways of working.
2. Representatives have been invited from Herefordshire and Worcestershire NHS Clinical Commissioning Group, Worcestershire Acute Hospitals NHS Trust, Worcestershire Health and Care Trust and the County Council (Public Health and Adult Social Care).
3. It is envisaged that this update will act as a gateway to further scrutiny monitoring as health services continue to recover. The session will also build on the HOSC's on-going scrutiny to review performance of acute hospital services in Worcestershire and the impact on, and roles of, commissioners and health and care providers.
4. Further detail will be provided at the meeting through a presentation (appendix 1).

Health service response to COVID-19 pandemic

5. In just a few weeks the NHS changed the way that local hospitals and GP practices run to ensure that it was able to respond to the COVID-19 pandemic. Integration and system working have also moved on significantly. Some examples include:
 - Changing the way that General Practice operates across Worcestershire with a focus on remote triage and digital consultation where appropriate
 - Significant moves across other services to telephone, video and online solutions
 - Postponing non-urgent operations in secondary care and discharging all those patients who are medically fit to leave
 - Temporarily closing Evesham Minor Injuries Unit (MIU) and Tenbury MIU and closing Kidderminster MIU overnight
 - Implementing visiting restrictions in acute, community and mental health settings
 - Changing how some community and mental health hospital beds are used and flexing the use of beds in line with infection, prevention and control measures
 - Rolling out testing for staff and GPs, including care home staff and residents across Worcestershire

6. Nationally, the number of COVID-19 positive patients being admitted to hospital continues to fall and confirmed cases in Worcestershire continue to match the national trend. A&E and ambulance activity is also showing a rising trend back to more normal levels.
7. Focus now is on the 'restoration phase' which involves looking at which key services across Worcestershire can be safely be restarted with patient and staff safety remaining the priority, while also being prepared for a potential 'second wave' of cases in Autumn and Winter.
8. An evaluation framework is in place to ensure lessons learned during the COVID-19 response are effectively captured and can be used to inform future service planning and transformation as part of the NHS recovery phase.
9. Proposals to make any temporary service changes into permanent changes would be subject to appropriate engagement and consultation to ensure patients and stakeholders have the opportunity to be involved before any decisions are made.

Purpose of the Meeting

10. Members are invited to consider and comment on the information discussed and agree:

- whether any further information is required
- whether any further scrutiny work is required at this stage

Supporting Information

- Appendix 1 - Presentation (to follow)

Contact Points

Emma James / Jo Weston, Overview and Scrutiny Officers, Tel: 01905 844964 / 844965
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Democratic Governance and Scrutiny Manager (Interim Monitoring Officer) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes from the Health Overview and Scrutiny Committee on 2 March 2020 [Agenda for 2 March 2020 Health Overview and Scrutiny Committee](#)
- Agendas and minutes from COVID-19 Response Report to Cabinet on 4 June 2020 [Agenda for Cabinet on 4 June 2020](#)

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

18 JUNE 2020

HEALTH OVERVIEW AND SCRUTINY ROUND-UP

Summary

1. To receive a round-up of information on:
 - County Council activities in relation to health
 - District Council activities in relation to health
 - NHS Board meetings
 - Consultations in Worcestershire
 - Urgent health issues in Worcestershire; and
 - Items for future meetings of the Health Overview and Scrutiny Committee

Background

2. In order to ensure that Members of the Health Overview and Scrutiny Committee (HOSC) are fully informed about issues relating to health scrutiny in Worcestershire, communication will be essential. To assist in this, an item will be placed on the agenda for each meeting of the HOSC to consider consultations, County Council activities, District Council activities, urgent health issues arising in Worcestershire and future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

County Council Activities in Relation to Health

3. A range of County Council services can impact upon and also be impacted upon by health services. Recognising that the health-related work of the County Council will be of interest to the District Councillors on the Health Overview and Scrutiny Committee, an oral update on such activities, and on other matters the Chairman has been involved in, will be provided at each meeting by the Committee Chairman at each HOSC.

District Council Activities in Relation to Health

4. The statutory power of health scrutiny, including the power to require an officer of a local NHS body to attend before the Council, rests with the County Council. However, it is recognised that a number of District Councils within Worcestershire are undertaking work in relation to local health issues, under their duty to promote the economic, social or environmental well-being of their area.
5. Recognising that the work of the District Councils will be of value and interest to the wider HOSC, an oral update will be provided on such activities by District Councillors at each meeting of the HOSC.

NHS Board Meetings

6. To help HOSC Members to keep up to date and maintain their knowledge of health issues around the County, it was agreed that a 'Lead Member/s' would be identified for each of the local NHS bodies to attend their Board Meetings and then provide an oral update at each HOSC.

Consultations in Worcestershire

7. The HOSC has a duty to respond to local Health Trusts' consultations on any proposed substantial changes to local health services. An oral update will be provided at each meeting of the HOSC on both developments relating to consultations previously undertaken and forthcoming consultations.

Urgent Health Issues in Worcestershire

8. Worcestershire County Council's constitution makes provision for urgent items to be considered. Standing Order 12.2 specifies that the Chairman of the HOSC "may bring before the meeting and cause to be considered an item of business not specified in the summons or agenda where the Chairman is of the opinion, by reason of special circumstances (which shall be specified in the minutes) that the item should be considered at the meeting as a matter of urgency".

9. Additionally, Standing Order 9.4.2 allows for the Chairman of the HOSC at any time to call a special meeting of the Health Overview and Scrutiny Committee. Standing Order 9.4.3 allows for at least one quarter of the members of the HOSC to requisition a special meeting of the HOSC. Such a requisition must be in writing, be signed by each of the Councillors concerned, identify the business to be considered and be delivered to the Director of Commercial and Change. In accordance with Access to Information Rules, the Council must give five clear days' notice of any meeting.

Items for Future Meetings

10. It is necessary that the HOSC's ability to react to emerging health issues in a timely manner and the public's expectation of this is balanced against Worcestershire County Council's statutory duty to ensure that meetings and issues to be considered are open and transparent and meet legislative requirements. This agenda item must not be used to raise non-urgent issues. Any such issues should be raised with the Scrutiny Team at least two weeks in advance of a scheduled meeting of the HOSC.

Contact Points

Emma James / Jo Weston, Overview and Scrutiny Officers, Tel; 01905 844964 / 844965
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the Proper Officer (in this case the Assistant Director for Legal and Governance) the following are the background papers relating to this report:

- Worcestershire County Council Procedural Standing Orders, May 2017 [which can be accessed here](#)

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

18 JUNE 2020

WORK PROGRAMME 2019/20

Summary

1. From time to time the Health Overview and Scrutiny Committee (HOSC) will review its work programme and consider which issues should be investigated as a priority.
2. Due to the COVID-19 coronavirus pandemic, HOSC meetings scheduled in March and May 2020 were cancelled to allow the Council to focus its activity in responding to the pandemic.
3. The HOSC is asked to consider and agree the Work Programme for the remainder of 2019/20.

Background

4. Worcestershire County Council has a rolling annual Work Programme for Overview and Scrutiny. The 2019/20 Work Programme has been developed by taking into account issues still to be completed from 2018/19, the views of Overview and Scrutiny Panel and HOSC Members and the findings of the budget scrutiny process.
5. Suggested issues have been prioritised using scrutiny feasibility criteria in order to ensure that topics are selected subjectively and the 'added value' of a review is considered right from the beginning.
6. The Health Overview and Scrutiny Committee is responsible for scrutiny of:
 - Local NHS bodies and health services (including public health and children's health)
7. The current Work Programme was agreed by Council on 12 September 2019.

Dates of Future Meetings

- 20 July 2020
- 23 September 2020
- 16 November 2020

Purpose of the Meeting

8. The HOSC is asked to consider the 2019/20 Work Programme and agree whether it would like to make any amendments. The HOSC will need to retain the flexibility to take into account any urgent issues which may arise from substantial NHS service changes requiring consultation with HOSC.

Supporting Information

Appendix – Health Overview and Scrutiny Work Programme 2019/20

Contact Points

Emma James / Jo Weston, Overview and Scrutiny Officers, Tel: 01905 844964 / 844965
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Assistant Director for Legal and Governance) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of Council on 12 September 2019 – available on the Council website [here](#)
- Agenda and Minutes of OSPB on 24 July 2019 - available on the Council website [here](#)

2019/20 SCRUTINY WORK PROGRAMME: Health Overview and Scrutiny Committee

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
24 March 2020 Cancelled due to COVID-19	Performance (Q3 October – December 2019) and In-Year Period 9 Finance Monitoring (Public Health Services)	27 January 2020	
	Reflections and Actions from 2 March 2020 HOSC and Future Work Programme	2 March 2020	
	Briefing on health data		Informal briefing to help understanding of data, how it is compiled and used
May 2020	Quality Accounts 2019-2020 (informal)		Comments provided on draft Quality Accounts received
27 May 2020 Cancelled due to COVID-19			
18 June 2020	Response of Health Services to COVID-19		
20 July 2020	Performance (Q4 January – March 2020) and Finance Outturn Monitoring (Public Health Services)	27 January 2020	
23 September 2020	Performance (Q1 April – June 2020) and Finance Monitoring (Public Health Services)		
16 November 2020	Effectiveness of vaccination schemes		
	Performance (Q2 July – Sept 2020) and Finance Monitoring (Public Health Services)		
TBC	Access to GP Services (including Primary Care Networks)	5 April 2017	

TBC	New development and how this is factored into NHS plans for the future (could link with Access to GP Services)		
TBC	Mental Health (all age groups) Mental Health Care waiting times		
TBC	Update on proposal to form one NHS CCG		
TBC	Recruitment and development of staff in the health sector		
TBC	Visit - Worcestershire Integrated Sexual Health (WISH) service		
TBC (Summer 2020)	Onward Care Team – follow up on progress made in 3 months	Introduced in discussion at 2 March HOSC	
TBC	Developments in admission avoidance measures – follow up session	Introduced in discussion at 2 March HOSC	
TBC	End of Life Planning (RESPECT) – overview session	Introduced in discussion at 2 March HOSC	
TBC	Invite the Chairman of the System Improvement Board to a future meeting	Introduced in discussion at 2 March HOSC	
TBC	Arrange a visit for HOSC Members to NHS 111 at WMAS HQ	Introduced in discussion at 2 March HOSC	
Ongoing	West Midlands Ambulance Service Annual Update (including the 111 service)	27 June 2019	
Ongoing	Substantial NHS Service Changes requiring consultation with HOSC		
Ongoing	Quality and Performance of the Acute Hospitals (including capacity and preparations for winter pressures)	2 March 2020 9 April 2019 26 November 2018 5 July 2018 27 January 2018	

Ongoing	Public Health (holding the Health and Wellbeing Board to account as appropriate and specifically updates on smoking cessation and funding arrangements)	25 November 2019	
Ongoing	STP - ongoing workstreams (including updates on Neighbourhood Teams and Maternity Systems) / communication strategies / structure and governance (balance between the 2 Counties) / role of community hospitals / capital programme / capacity	November 2018 (member briefing) 29 January 2018	
Standing Items	Performance Monitoring (Public Health) Budget Scrutiny Process (jointly with Adult O&S Panel) HOSC Round-up Quality Accounts	Jan/March/July/Sept/Nov	

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